

**Organizational Overview:**

The National Institute for Criminal Justice Reform (NICJR) works to reduce incarceration and violence, improve the outcomes of system-involved youth and adults, and increase the capacity and expertise of the organizations that serve these individuals. NICJR provides technical assistance, consulting, research, organizational development, and advocacy in the fields of juvenile and criminal justice, youth development, and violence reduction. NICJR works with an array of organizations, including government agencies, nonprofit organizations, and philanthropic foundations. Learn more at <https://nicjr.org/>.

**Position Summary:**

The SafeStat Program Manager will work directly with NICJR's National Offices of Violence Prevention Network (NOVPN) Director, other NICJR team members, and partners in the Coalition to Advance Public Safety (CAPS), to co-manage the delivery of the SafeStat application. The SafeStat Program Manager will ensure the delivery of agreed upon milestones, KPIs, and goals of the project. This position will identify staffing and support needs and would work closely with the NOVPN Director, NICJR Executive Director and CAPS partners organizations. The SafeStat Program Manager will regularly liaise with selected technology vendors in supporting development while managing the work of implementation. Additionally, the SafeStat Program Manager will support the NOVPN and local jurisdictions in the implementation of data dashboards and other technologies.

**Duties and Responsibilities:**

Management

- Lead the development and implementation of SafeStat.
- Provide leadership for the initiation of SafeStat in all project phases.
- Provide frequent and detailed reports to the NOVPN Director and Executive Director.
- Monitor and ensure that all deliverables for SafeStat are achieved.
- Coordinate with NOVPN Director and other leadership on the integration between SafeStat and other initiatives.
- Work with local NOVPN jurisdictions to develop and maintain data dashboards.
- Pursue, finalize, and manage technical assistance and training contracts with local jurisdictions regarding data dashboards and other data and technology projects.

Project Work

- Support the development of the SafeStat strategic plan and implementation timeline with leadership.
- Work closely with contractors and vendors to ensure they are aligned with strategic plan, objectives, and timeline of SafeStat implementation.
- Provide all required reporting on SafeStat deliverables to NICJR leadership and CAPS partners.
- Support Partner/Stakeholder manager in engaging senior leadership and identifying barriers to implementation.
- Provide regular updates on SafeStat implementation to NICJR leadership and CAPS partners.

- Convene weekly meetings with vendor on product development, roll-out, and adoption in keeping with developmental cadence established by vendor.
- Ensure project deliverables are maintained on the established timeline.
- Support local jurisdictions in the creation of data dashboards.

#### Thought Leadership

- Support senior and executive leadership in identifying and defining the role of SafeStat in strategic goals.
- Work with local and regional leaders to educate and inform about data sharing and SafeStat.
- Maintain awareness of technological developments in the field of community violence intervention, data sharing, and social services.

#### **Required Experience and Qualifications:**

- Advanced degrees and/or certifications in Public Policy, Public Health, Information Technology, or related fields.
- At least 5 years of progressive management experience in nonprofit, government, or management consulting sectors.
- Experience with the CVI ecosystem, specifically in responses to violence, criminal justice, and health equity.
- Demonstrated commitment to racial justice, equity, and cultural competency.
- Experience in the technological sector and in community engagement in technological solutions.
- Proficiency in writing complex queries and joining and appending tables.
- Familiarity with ArcGIS Online map publishing and tools.
- Experience with data visualization and graphic tools for creation of presentation materials.
- Working knowledge of data management and database design principles.
- Ability to manage large datasets, table and graph production, maps, and written analysis.
- Flexibility and capacity to manage multiple priorities with competing deadlines.
- Familiarity with a range of statistical techniques, including multiple regression analysis.
- Advanced knowledge of Excel, Access, PowerPoint, and statistical packages (SPSS, SAS, R, Stata, and/or similar analytical software).
- Knowledge of ESRI ArcGIS 10.x software for editing, data creation, analysis, and map production including ModelBuilder and Spatial Analyst.
- Strong quantitative skills, including an ability to use statistical programs to organize and analyze large amounts of data.
- Technical project management experience.
- Resourceful self-starter with a proven ability to perform under tight deadlines.
- Flexibility
- High emotional intelligence and ability to work with people with a variety of identities, learning, and communication styles.
- Strong written, verbal, presentation, and interpersonal skills, including communicating by videoconference, phone, and/or in person with community members and organizational partners.
- Ability to work in a virtual, remote environment.
- Ability to work well independently and as a part of a team.
- Ability to travel nationally (up to 20% of the time).

**Time and Compensation:**

This is a full-time, remote position. Attendance at quarterly, in-person team meetings at various locations across the country is required. A competitive compensation and benefits package will be provided to the selected candidate. The salary range is \$100,000 to \$120,000.

**Apply:**

Please send a cover letter and resume as PDFs to [info@nicjr.org](mailto:info@nicjr.org) and include "SafeStat Manager - [Insert Name]" in the subject line. Individuals who have been directly impacted by violence and/or the criminal and juvenile justice systems are encouraged to apply.

The deadline for this application process is **January 31**; applications received after this deadline will be reviewed on a rolling basis until the hiring process is complete.

*NICJR is an Equal Opportunity Employer that does not discriminate on the basis of actual or perceived race, color, religious creed, national origin, ancestry, citizenship status, age, sex or gender (including pregnancy, childbirth and related medical conditions), gender identity or expression (including transgender status), sexual orientation, marital status, military service and veteran status, physical or mental disability, protected medical condition as defined by applicable state or local law (such as cancer), reproductive health decision making, genetic information, or any other characteristic protected by applicable federal, state, or local laws and ordinances.*